

### 6.3.5 Institution Performance Appraisal System for teaching and non-teaching staff.

As per the direction of UGC and Commissioner of Social welfare Department, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit filled- in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Performs are submitted by the Teachers/HODs/Librarian/Office/Cell-in charges to the IQAC which help in collation and cross checking of the information. For Career Advancement under CAS, PBAS formats submitted to the Principal at the end of every academic session are forwarded by Principal to concern authorities after approval by IQAC & Principal. Performance of Teachers is also assessed through Student, stakeholders feedback taken and appropriate instructions given to staff by Principal accordingly. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal. The IQAC, reviews Administrative and Academic progress so as to review the performance of all the departments and office administration. After the evaluation of the report by the Principal and Management, it is communicated to respective department for improving short comings.



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